

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W261 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

October 9, 2024
6:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. DECENNIAL COMMITTEE ON EFFICIENCY**
- V. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / September 11, 2024 (Ventura)
- VI. APPROVAL OF TREASURER’S REPORT –** September 30, 2024 (Sarallo)
- VII. PUBLIC PARTICIPATION** (Ventura)
- VIII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- IX. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Courtney Haring’s Board of Trustees Resignation Letter
 - C. Action authorizing the hire of a Part-time Administrative Assistant for the District
 - D. Approve Amended Ambulance Rates Ordinance NO.2024-O-05
 - E. Other New Business

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X. CORRESPONDENCE (Ventura)

XI. FIRE CHIEFS' REPORT (Turkovich)

XII. HR/FINANCE DIRECTOR REPORT (Sebesta)

XIII. LEGAL COUNSEL (Miller)

XIV. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XVI. ADJOURNMENT (Ventura)

XVII. NEXT REGULAR MEETING: November 13, 2024

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W261 BUTTERFIELD ROAD
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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
October 9, 2024

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 6:00pm on October 9, 2024, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo,
Also Present: Fire Chief Johnny Turkovich, Attorney Joseph Miller, HR/Finance Director Gregory J. Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

DECENNIAL COMMITTEE ON EFFICIENCY

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo,
Also Present: Chief Johnny Turkovich, Attorney Joseph Miller, Robert Altman, James Malinski, Courtney Haring

The Decennial Committee meeting was called to order at 6:04pm. Attorney Miller and Chief Turkovich discussed the Committee Duties and Administrative items and informed all present the responsibilities and requirements for the efficiency reporting for the report at the December 11, 2024 Committee meeting provided by. Mr. Altman and Mr. Malinski.

Ventura motioned to close the Decennial Committee meeting at 6:11. Seconded by Sarallo.
Roll Call: Ventura, Sarallo,

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of September 11, 2024, seconded by Ventura.
Roll Call: Ventura, Sarallo, Absent: None
MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending September 30, 2024.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Sarallo.
Roll Call: Ventura, Sarallo Absent: None
MOTION PASSES

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PUBLIC PARTICIPATION

No public participation at this time.

OLD BUSINESS

No other old business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the total vendor bills of \$28,978.69 dated September 1, 2024 thru September 30, 2024.

Ventura motioned to approve the bills as presented, seconded by Sarallo.

Roll Call: Ventura, Sarallo,

Absent: None

MOTION PASSES

- B. Courtney Haring's Board of Trustees Resignation Letter:** The minutes reflect President Ventura acknowledged letter of resignation from Courtney Haring.

- C. Action Authorizing the hire of a Part Time Administrative Assistant for the District:** The board discussed the hiring of a part time Administrative Assistant.

Ventura motioned to approve the hiring of Courtney Haring as part time Admin. Assistant, seconded by Sarallo.

Roll Call: Ventura, Sarallo,

Absent: None

MOTION PASSES

- D. Approve Amended Ambulance Rates Ordinance NO.2024-O-05:** The Board discussed the amendments made on the ordinance.

Ventura read and approved Ordinance NO.2024-O-05 seconded by Sarallo.

Roll Call: Ventura, Sarallo,

Absent: None

MOTION PASSES

- E. Other New Business:** None required

CORRESPONDENCE

No correspondence required at this time.

FIRE CHIEFS' REPORT

An electronic report was sent to the Board of Trustees from Fire Chief Turkovich prior to the meeting. Discussion took place on certain items.

HR/FINANCE DIRECTOR REPORT

An electronic report was sent to the Trustees by Finance Director Sebesta.

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LEGAL COUNSEL REPORT

Discussed the upcoming Tax Levy and upcoming NIAFPD Conference.

CLOSED SESSION

No closed session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No action on closed session at this time.

ADJOURNMENT

Sarallo moved, seconded by Ventura to adjourn the meeting.

Roll Call: Ventura, Sarallo

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 6:32pm.

Submitted by,



Renee Boksa
Administrative Assistant