OAKBROOK TERRACE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES REGULAR MEETING 17W261 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181

May 8, 2024 6:00pm

AGENDA

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- I. CALL TO ORDER (Ventura)
- II. ROLL CALL (Boksa)
- III. PLEDGE OF ALLEGIANCE (All)
- IV. DECENNIAL COMMITTEE ON EFFICIENCY
- V. APPROVAL OF MINUTES –

Board of Trustees – Regular Meeting Open Session / April 10, 2024 (Ventura)

- VI. APPROVAL OF TREASURER'S REPORT April 30, 2024 (Sarallo)
- VII. PUBLIC PARTICIPATION (Ventura)
- VIII. OLD BUSINESS (Ventura)
 - A. Other Old Business

IX. NEW BUSINESS

- A. Letter received from York Township Supervisor John Valle re: Reappointment of Trustee Courtney Haring (Ventura)
- B. Nominations and Elections for Fire District Board President (Ventura)
- C. Nominations and Elections for Fire District Board Secretary (Ventura)
- D. Nominations and Elections for Fire District Board Treasurer (Ventura)
- E. Review and Approve Current Bills (Sarallo)
- F. Review/Discuss/Consider Action on HR/Finance Director Sebesta Employment Contract
- G. Review/Consider/Adoption of Amended Size & Composition Ordinance No. 2024-02
- H. Review/Consider/Accept Insurance Renewal from Assured Partners Insurance (Sebesta)
- I. Consider Action on Firefighter Pension Fund Board Appointment
- J. Other New Business

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- X. CORRESPONDENCE (Ventura)
- XI. FIRE CHIEFS' REPORT (Turkovich)
- XII. HR/FINANCE DIRECTOR REPORT (Sebesta)
- XIII. LEGAL COUNSEL (Miller)
- XIV. CLOSED SESSION (If Required) (Ventura)
 - A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
 - B. Collective Negotiating Matters, Salary Schedules
 - C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
 - D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
 - E. The Sale or Purchase of Securities, Investments, or Investment Contracts
 - F. Emergency Security Procedures
 - G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
 - H. The Establishment of Reserves for Claims or Settlement of Claims
 - I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure
- XV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION
- XVI. ADJOURNMENT (Ventura)
- XVII. NEXT REGULAR MEETING: June 12, 2024

OAKBROOK TERRACE FIRE PROTECTION DISTRICT 17W261 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181 BOARD OF TRUSTEES **REGULAR MEETING MINUTES**

May 8, 2024

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 6:00pm on May 8, 2024, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring

Also Present: Fire Chief Johnny Turkovich, Attorney Ericka Thomas,

Administrative Assistant Renee Boksa

Absent: HR/Finance Director Gregory J. Sebesta

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of April 10, 2024, seconded by Sarallo. Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending April 30, 2024.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No public participation at this time.

OLD BUSINESS

No old business required at this time.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES **REGULAR MEETING MINUTES** May 8, 2024 Page 2

NEW BUSINESS

A. Letter received from York Township Supervisor John Valle re: Reappointment of Trustee Courtney Haring:

President Ventura read the letter for reappointment of Courtney Haring as Board Member for the Oakbrook Terrace Fire Protection District.

The Board acknowledged the receipt of the letter.

B. Nominations and Elections for Fire District Board President: Trustee Haring nominated Donald Ventura for

President of the Oakbrook Terrace Fire Protection District Board, Sarallo seconded the nomination.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

C. Nominations and Elections for Fire District Board Secretary: Trustee Ventura nominated Courtney Haring for

Secretary of the Oakbrook Terrace Fire Protection District Board, Sarallo seconded the nomination.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

D. Nominations and Elections for Fire District Board Treasurer: Trustee Haring nominated Andrew Sarallo for

Treasurer of the Oakbrook Terrace Fire Protection District Board, Ventura seconded the nomination.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

E. Review and Approve Current Bills: Trustee Sarallo read the grand total of \$18,886.61 for current bills as of April 10,

Sarallo motioned to approve the current bills, seconded by Haring. Roll Call: Ventura, Sarallo, Haring Absent: None MOTION PASSES

F. Review/Discuss/Consider Action on HR/Finance Director Sebesta Employment Contract: The Board of Trustees

reviewed and discussed the employment contract for HR/Finance Director Gregory J. Sebesta.

Ventura motioned to approve the employment contract for HR/Finance Director Sebesta, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

G. Review/Consider/Adoption of Amended Size & Composition Ordinance No. 2024-02: The Board and Chief

Turkovich discussed and reviewed the information and changes made to the Size and Composition Ordinance.

Haring read and motioned to approve Ordinance No. 2024-02, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

OAKBROOK TERRACE FIRE PROTECTION DISTRICT **BOARD OF TRUSTEES REGULAR MEETING MINUTES** May 8, 2024 Page 3

NEW BUSINESS

H. Review/Consider/Accept Insurance Renewal from Assured Partners Insurance: The Board reviewed and discussed the insurance proposal submitted.

Ventura motioned to accept the proposal from Assured Partners Insurance not to exceed \$25,891.00, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

I. Consider Action on Firefighter Pension Fund Board Appointment: Chief Turkovich informed the Board of Trustees, that there is a current vacancy on the Pension Fund Board. The Pension Fund Board is requesting the appointment of Emilio Salinas to a three-year term for the Oakbrook Terrace Firefighters Pension Fund Board.

Ventura motioned to appoint Emilio Salinas to the Pension Fund Board, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

J. Other New Business: None required

CORRESPONDENCE

No correspondence required at this time.

FIRE CHIEFS' REPORT

An electronic report was sent to the Board of Trustees from Fire Chief Turkovich prior to the meeting. Discussion took place on certain items.

HR/FINANCE DIRECTOR REPORT

HR/Finance Director Sebesta sent an electronic report to the Board of Trustees prior to the meeting.

LEGAL COUNSEL REPORT

No report required at this time.

CLOSED SESSION

No closed session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No action on closed session at this time.

ADJOURNMENT

Sarallo moved, seconded by Ventura to adjourn the meeting. Roll Call: Ventura, Sarallo, Haring Absent: None MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 6:34pm.

Submitted by,

Renee Boksa

Administrative Assistant