

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

March 10, 2021
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / February 10, 2021 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** February 28, 2021 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Ordinance 2021-01 / Amending Ambulance Service Rates (Miller/Sebesta)
 - C. Surplus/Expired Self-Contained Breathing Apparatus & Thermal Camera (DeLuca Jr.)
 - D. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: April 14, 2021

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
March 10, 2021

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on March 10, 2021, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., HR/Finance Director Gregory J. Sebesta
Attorney Ericka Thomas, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of February 10, 2021, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending February 28, 2021.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Other Old Business required at this time.

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NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$25,020.02, for current bills as of March 10, 2021.

Haring motioned to approve the current bills, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- B. Ordinance 2021-01 / Amending Ambulance Service Rates:** Finance Director reviewed and discussed with all present the documents pertaining to Ordinance 2021-01.

Ventura read Ordinance 2021-01, Haring motioned to approve, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- C. Surplus/Expired Self-Contained Breathing Apparatus & Thermal Camera:** Chief DeLuca mentioned as a matter of reference that the expired Self-Contained Breathing Apparatus and Thermal Camera will be donated to an agency outside the U.S.

- D. Other New Business:** No other new business.

CORRESPONDENCE

No Correspondence required at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Chief DeLuca informed the Board that he has participated in daily conversation with the DuPage County Health Department regarding vaccine updates. The County has now expanded vaccine doses to other essential workers such as, Trustees and Administrative Staff of Fire & Police Departments.
- Division 12 Chiefs have had conversations and agreed that since Covid-19 cases have come down, specialty team and conventional firefighter training can begin in-person as of March 1, 2021. The CDC guidelines for distancing and mask wearing will continue to be followed.
- A neighboring fire agency will be reducing their staffing levels as of April 1, 2021. During recent phone conversations, it was agreed that surrounding agencies will assist with coverage based on present running orders and in place agreements. Chief DeLuca indicated that he would monitor the effect of such coverage on the Fire District and amend, as necessary.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta informed the Board of Trustees that he is continuing to work with Eric Anderson of Piper Sandler on the Districts' short term and long term financials.

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LEGAL COUNSEL REPORT

- Attorney Ericka Thomas shared on behalf of Attorney Miller, to remind the District that sexual harassment training should be done on an annual basis. Attorney Thomas can assist in providing in person training programs if the District so chooses.
- As a matter of reference, a lawsuit has been filed pertaining to the Pension Consolidation Act. The Board will be kept informed of any updates.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Haring to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:20 pm.

Submitted by,

Renee Boksa
Administrative Assistant