

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W261 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

February 8, 2023
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / January 11, 2023 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** January 31, 2023 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Review/Approve Final Audit Report for FY Ending 5/31/2021 (Sebesta)
 - B. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review Workers’ Compensation 2022 Audit (Sebesta)
 - C. Renewal of Business Line of Credit with Community Bank of Elmhurst (Sebesta)
 - D. Review/Discuss/Approve Service Estimate from Interstate Power Systems (DeLuca)
 - E. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

- Monthly Executive Summary

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- Collective Negotiating Matters, Salary Schedules
- Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- The Setting of a Price for Sale or Lease of Property owned by the Public Body
- The Sale or Purchase of Securities, Investments, or Investment Contracts
- Emergency Security Procedures
- Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- The Establishment of Reserves for Claims or Settlement of Claims
- Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: March 8, 2023

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
February 8, 2023

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on February 8, 2023, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of January 11, 2023, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None
MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending January 31, 2023.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None
MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

- A. Review/Approve Final Audit Report for FY Ending 5/31/2021:** Finance Director Sebesta informed the Board that the final audit will be completed within a week. Copies will be forwarded to the Board of Trustees.
- B. Other Old Business:** No other old business

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$14,690.05, for current bills as of February 8, 2023.

Haring motioned to approve the current bills, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- B. Review Workers' Compensation 2022 Audit:** Finance Director Sebesta reviewed with the Board the documents received and noted that the District will be receiving a refund of \$8,206.00.
- C. Renewal of Business Line of Credit with Community Bank of Elmhurst:** Finance Director Sebesta informed the Board that he is expecting the line of credit renewal with Community Bank and will forward a copy to Attorney Miller for review, once it is received.
- D. Review/Discuss/Approve Service Estimate from Interstate Power Systems:** Chief DeLuca informed the Board that Truck 49 requires emergency repairs to function properly.

Ventura motioned to approve the emergency repairs with Interstate Power Systems, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- E. Other New Business:** No other new business

CORRESPONDENCE

No correspondence required at this time.

